

Tenant Application

GOLET



0114 2667733

Please complete this application form in **BLACK INK** using **BLOCK CAPITAL LETTERS**. Failure to complete this form in full will severely delay the processing of this application. Incomplete forms will be returned. If you have any questions when completing this form then please contact the Lettings team on 0114 2667733.

Please return this form to the following address -

GoLet Ltd
476 Glossop road
Sheffield
S10 2QA

Section 1 - Property Details

House/Flat Name/Number	<input type="text"/>	
Street Name	<input type="text"/>	
City/Town	S h e f f i e l d	
County	S o u t h Y o r k s h i r e	
Postcode	<input type="text"/>	
Total Rent For Property	£ <input type="text"/>	Duration of tenancy <input type="text"/> months
Share of rent for this applicant	£ <input type="text"/>	Number of tenants <input type="text"/>

Section 2 - Applicant Personal Information

Title (Mr/Miss/Mrs/Ms/ Other)	<input type="text"/>	
First Name	<input type="text"/>	
Middle Name	<input type="text"/>	
Last Name	<input type="text"/>	
Maiden Name/Other Names	<input type="text"/>	
Date of Birth	<input type="text"/>	
Telephone (inc. STD Code)	<input type="text"/>	
Mobile Phone	<input type="text"/>	
Email Address	<input type="text"/>	
Nationality	<input type="text"/>	
How long have you lived in the UK?	more than 6 months <input type="checkbox"/>	less than 6 months <input type="checkbox"/>
National Insurance Number	<input type="text"/>	
Passport Number*	<input type="text"/>	
Sort Code*	Bank Account Number*	<input type="text"/>

*required if you have been out of the UK for the last 6 months

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Section 4 - Current Landlord

Private Landlord Letting Agent Employer Council University

Company Name

House/Flat Name/Number

Street Name

City/Town

County

Postcode

Telephone (inc. STD Code)

Contact Name

Contact Position

Fax

Email Address

Section 5 - Financial Information

Current Employer | Pension Administrator | Accountant

Is This your Current Employer Pension Administrator Accountant

Company Name

Building Name/Number

Street Name

City/Town

County

Postcode

Telephone (inc. STD Code)

Fax

Email Address

Your Position/ Job Title

Is This Position Permanent Contract contract term (months)

Salary/Income per Annum £ Hourly Rate £

Start Date Hours Worked

Will your employment change before the tenancy starts? YES No

End Date if applicable

If you have been in your current employment for less than 6 months please provide details on the next page

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Section 6 - Previous/Future Employer

Previous Employer | Second Pension Administrator | Future Employer | Second Employer

Is This your Previous Employer 2nd Pension 2nd/Future Employer

Company Name

Building Name/Number

Street Name

City/Town

County

Postcode

Telephone (inc. STD Code)

Fax

Email Address

Your Position/ Job Title

Is This Position Permanent Contract contract term (months)

Salary/Income per Annum £ Hourly Rate £

Start Date Hours Worked

End Date if applicable

Additional Information

Please use this section for any additional information that may assist us in assessing your application.

If you are sending any supporting information please make a note of it here so we can ensure we have recieved it

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Declaration

I hereby confirm that the information provided by me is to the best of my knowledge true. I consent to this information being verified by contacting the third parties detailed in this form. I understand that the results of the findings will be forwarded to the landlord and may be accessed again should I default on my rental payment or apply for a new tenancy agreement in the future. I agree that HomeLet, Credit Safe, Tenant Verify or their approved agent may search the files of a Credit Reference Agency and IDS Ltd, the insurance industry's data collection agency, which will keep a record of that search. I confirm and agree that other information and checks that HomeLet and/or other companies within the same group undertake as part of this process, such as employment/income and/or previous landlord or personal checks may also be provided to Credit Reference Agencies. I understand that I may request the name and address of the Credit Reference Agency to whom I may then apply for a copy of the information provided.

I also understand that in the event of my defaulting on the rental payment, that any such default may be recorded with the Credit Referencing Agency and IDS Ltd, who may supply the information to other credit companies or insurers in the quest for the responsible granting of tenancies, insurance and credit. I understand that the Landlord utilise the services of Credit Reference Agencies, and I consent to the Landlord checking details held within those agencies for Tenant Vetting, Fraud Prevention, Identity and Anti-Money Laundering and also for the purposes of collections and recoveries where applicable.

I understand that in the event of any default by me in respect of the covenants in my tenancy agreement with my landlord, the information contained herein may be disclosed to one or more tracing companies and/or debt collection agencies in order to recover any monies due or to trace my whereabouts. I understand that the information provided by me may be transferred to a country outside of the EU for the purposes only of processing this referencing application, notwithstanding such transfer, Homelet and tenant verify will remain the Data Controller for the purposes of this application.

The information provided in this form by me is information as described in Ground 17 of the Housing Act 1996 and I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy. I also understand that any default in the payment of rent may affect any future application for tenancies, credit or insurance and that the assessment of this application presumes that at some time during the tenancy agreement, I may be granted or allowed some form of deferred payment.

I hereby authorise my employer / accountant / pension administrator (delete as appropriate) to provide details of my earnings and dates of employment the landlord for the purposes described above.

Signed

Print Name

Date